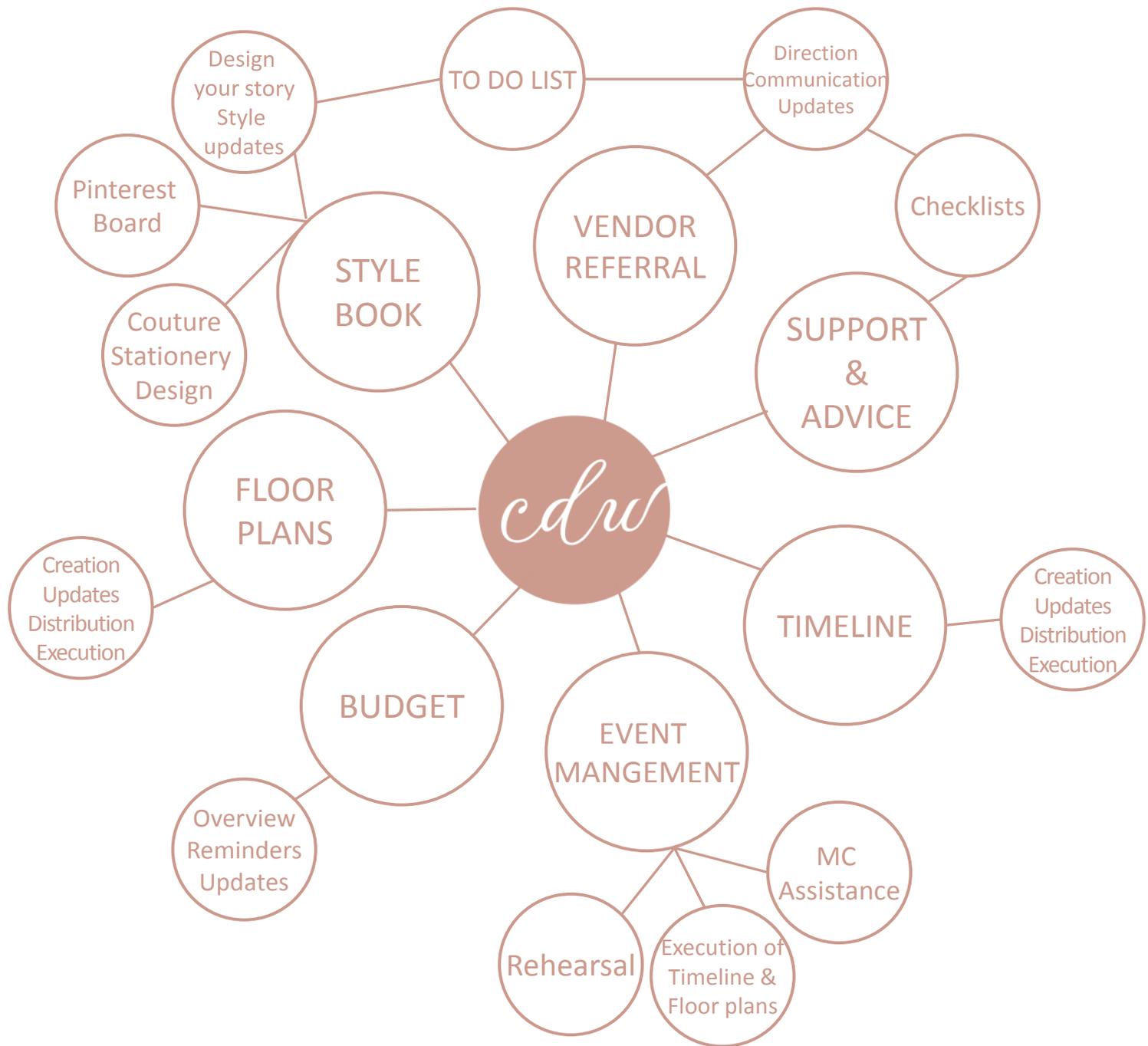




CATHRIN D'ENTREMONT
W E D D I N G S

Let's talk about what we really do throughout your planning journey...

[WWW.CDWEDDINGS.COM.AU](http://www.cdweddings.com.au)



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TO DO LIST

Design your story
Style updates

Direction Communication
Updates

Checklists

STYLE BOOK

Pinterest Board

Couture Stationery
Design

VENDOR REFERRAL

SUPPORT & ADVICE

FLOOR PLANS

Creation Updates
Distribution
Execution

BUDGET

Overview Reminders
Updates

EVENT MANGEMENT

Rehearsal

Execution of
Timeline &
Floor plans

MC Assistance

TIMELINE

Creation Updates
Distribution
Execution

Should you both decide that I am your perfect match, I will set an appointment for 3 hours to get to know your vision, style and preferences. How do you see your day unfold and which family traditions and religions would you like to incorporate? All this information will help me to create your special day. At first you might feel a little overwhelmed, but you will understand what it takes to organize a wedding and what your planning journey will look like. Within a week you will receive a complete 'To Do List' with all your first vendor referrals, important dates, unique ideas and suggested timeline.

STYLE BOOK

Exclusively for your wedding I will create this Style Book where I include all issues we discussed and you have collected on our private Pinterest board. You will be able to see what your wedding will look like. It's our roadmap of design. Of course, it will get updated throughout our journey as things will evolve. I am always amazed what I find out about my couples halfway through the journey. One bride told me close to her wedding day that she rides motorbikes – of course I had to include that into her wedding!

COUTURE STATIONERY

After creating this beautiful Style Book, your stationery will have to match to tell your story. After all, this is the first thing your guests will get to see in what is yet to come. Let's make it interesting! You will be surprised what one can do with paper. It's a journey in itself! I will pre-design it and my graphic artist will add her finishing touches to be delivered to your doorstep ready for you to mail it out.

VENDOR REFERRALS

In my long career I have worked with many vendors in the wedding business and I have chosen the very best. I can assure you that you will receive excellent service and quality. Because they are team players as well as perfectionists and they are very passionate in what they do. They tick all my boxes! However most importantly after you have met them, they have to match your approval and your budget. and with being

TIMELINE

Another vital part! It has to suit pretty much everyone who is coming to your wedding. This is what I meticulously will watch and constantly update. I will take your worries away! I will create it and constantly update it. I liaise with all your chosen vendors during your planning and when your big day has arrived, I share it with everyone and yes, of course, your MC will have a copy too.

BUDGET

This is another very important part of the planning and again, it is my job to keep track and discuss with you if you are within your spending. As with the timeline, I establish a spreadsheet where I enter each expenditure. At any time I will be able to update you. Just ask!

FLOOR PLANS

Great floor plans create magic for the ceremony and reception space. You spend most of your day and money in the reception room and you and your guests need to feel comfortable. You and your guests will experience all the five senses in this very room such as: Vision | Hearing | Smell | Tasting | Feeling and a great floor plan will give us a fabulous start! The floor plan will also help the vendors. They will know how to set up the ceremony and reception space and where every single item needs to be placed. No event is without a good floor plan.

SUPPORT AND ADVICE

I am always just an email or phone call away for any advice. I am happy to brainstorm unique and individual ideas you might like to share and, if a family member or friend is giving you a hard time, I am more than willing to listen and assist! I truly like you to be that 'Happy Bride and Groom' and enjoy your journey with me.

EVENT MANGEMENT

The countdown is on and we are almost set! I will attend your final meeting with the function coordinator and join you at your rehearsal or even conduct it myself.

I will update all your last invoices to be send to you for final payments. When you are happy with your floor plan and timeline, I will share them with the vendors and the function coordinator. Schedule all the bump-in and out times with all vendors. Create a detailed seating chart with all dietary requirements and special needs.

I will take everything off your hands you have collected such as cake knife, place cards, menus , table numbers etc.

I prepare them ready to go and be placed on the day.

My day starts with you! Hopefully, I will be the first one to wish you the most happiest day and will take your last forgotten items off your hands. Prepare everything for the photographer and videographer so no time is lost. I will be the first one at the ceremony and reception to make sure everything matches the floor plan. I liaise with all your vendors to make sure that everything is executed as we have planned and all items get delivered.

Looking forward to greet you at your ceremony and guide you and your bridal party ready to walk down the aisle. This is the most magic moment and I take great pleasure to be part of that!

At the reception all collected items will be placed and I make sure they look the part too, straighten out chairs, light all the candles and boss all the suppliers around – just kidding! When all your guests are seated, I assist your MC with all the announcements throughout the evening, communicate with the photographer, videographer, DJ/Band and function coordinator and make sure that all the activities run on time.

When the dance floor is full at the end of the night, I will quietly say 'Good Bye' but make sure that most of your important items are ready to go and packed up.

Problems on the day? What problems! Happy to share them with you after the wedding.

If your day was filled with love and laughters, I know I have done my job right – **BEST feeling on earth!**